

Helping to Host a Family Mass Job Selection Form

Return this form to our office or email us at staff@stpatreled.org with the subject "Grade _ Mass" no later than one week before the liturgy.

Child's Name: (First & Last): _____

Date of Liturgy: _____ Grade _____

Phone Number: _____

Homeschool Family: Yes ___ No ___

Please circle one:

We will / will not be attending the Family Mass hosted by my child's grade.

Choose 2 ways you'd like to help. We will try very hard to give you your first choice. You may also text us your choices at 781-832-0064. Be sure to include child's name and grade.

Jobs during Mass:	Check First Choice	Check Second Choice
Greeter		
Read Introduction		
Lector (Read First Reading)		
Lector (Read Prayer of the Faithful)		
Offertory Collectors (Collect Money)		
Gift Bearer		
Communion Usher		
Hand out Bulletins (before & after Mass)		
Children's Choir (Grades 3+)		
Reception Roles (with Parent helping):		
Set-Up		
Server		
Clean-Up		
Donate- 1 Gal. of Juice (orange or apple)		
Donate- 100 8 oz. hot cups		
Donate- 1lb. ground coffee (decaf)		
Donate- 1lb. ground coffee (regular)		
Donate- 1 quart milk or cream (specify)		

Parent Helper (Assist a group of children to perform their job before/during Mass):

Name: _____ Phone/Email: _____

Everyone must be at church by 9:30 am!

Because we want to emphasize the importance of attending Mass and playing a role in our parish community, we offer two hours of Christian Service to children who participate.

Greeter: You will be stationed at each door to the church. You will welcome people as they enter for Mass with a cheerful "Welcome to Saint Patrick Parish!" Don't be afraid to smile!

Hand out bulletins: You will be stationed at a door with a Greeter and hand people the weekly church bulletin as they enter for Mass. It's OK if you are a bit shy. Just before Mass ends, you may return to your station to give bulletins to anyone you might have missed on the way in.

Read Introduction: You will read a prepared message before Mass begins to welcome everyone and inform them of the intention for the Mass. You will read from the ambo. If you are selected to read the Introduction, you must be at church by **9:15 am** to practice at the microphone.

Lector: You will read either the "First Reading" or the "Prayers of the Faithful". You will receive a copy of the reading by the Friday before the Mass to practice at home. Try not to rush it! If you are selected to read, you must be at church by **9:15 am** to practice at the microphone.

Offertory Collectors: You will pass the baskets at the Offertory. Parish Ushers will help.

Gift Bearers: You will bring the gifts to the altar when the Liturgy of the Eucharist begins.

Communion Ushers: You will help direct the people during Communion.

Children's Choir: Enjoy singing? Arrive at 9:30 to rehearse and join the choir for the morning!

Reception Roles: Children in grades 1 - 4 may select these roles if accompanied by a parent.

Set-up: Set up is done before Mass, so if you choose to help set up, you should be at church **no later than 9:15 am**. Be sure to wash your hands with soap in one of the bathrooms before reporting to our Hospitality Captain. She will let you know what needs to be done. Your job may include arranging baked goods on trays and placing cups, napkins, silverware, etc... on tables.

Server: You will need to leave Mass during the last blessing, before the closing song begins. Be sure to wash your hands with soap in one of the bathrooms before helping to serve everyone (e.g., pour juice) as they come through. You may also remind young children to leave some treats for others, and make sure that we don't run out of anything before the reception is over. Your job will be finished by 11:30.

Clean-up: You will help clean the tables and put the hall back in order after the event. We try to be finished at 11:45.

Parents: Please assist your child so that he or she will feel comfortable in his or her role. Also consider volunteering to help monitor our greeters or the children handing out bulletins at the doors. Finally, your assistance during the reception is **always** appreciated.

Donations: Your child may log one hour of Christian Service for making a contribution of store-bought baked goods, juice, or paper goods valued at \$10 for our reception. Please involve your child in the shopping and talk to them about the importance of hospitality. All donations must arrive at Our Lady of Providence Hall by 9 am sharp so the set-up crew will have enough time to get everything ready before Mass begins. You may drop off non-perishable items at our office on Saturday from 9-10:30 am if this is more convenient. Please label donations with your child's name so that we may make note of his/her contribution. Thank you!